

Regular Board Meeting

May 6, 2008

Meeting called to order at 7:30 p.m. by President Manthei. Trustees present: Engel, Hanson, Harold, Hoffman, Leicht, and Wehrs. Also present: Police Chief Charles Ashbeck, Matt Perenchio, Gerry Van Oss, Paul Kaiser, Mel Konietzki, Kevin, Michelle, and Mara Stello, Liz Staff, Ray Ebert, and Village Administrator Teresa Schnitzler.

Minutes

Motion by Trustee Engel, seconded by Trustee Wehrs, to approve the minutes of the April 15 and April 18, 2008, Regular Board meetings as written. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$42,313.07
<u>Water Utility:</u>	\$55,797.91
<u>Sewer Utility:</u>	\$19,146.91

Motion by Trustee Engel, seconded by Trustee Harold to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

Village Park Water and Grade Situation

Gerry Van Oss appeared before the Board to present recently taken pictures of the Village Park water flooded areas. Mr. Van Oss stated he and Paul Degenhardt talked with the Board last fall about conditions in the Village Park, the matter was referred to the Recreation Committee, and recommendations for remedy were approved by the Village Board. Mr. Van Oss stated the public works department had done some work in the park, but the problem remains. Administrator Schnitzler informed the Board the public works department did complete some preliminary grade work, hauled in fill dirt, graded the problem areas, and the result is the flooded areas have moved. Recreation Director Mary Freybler has contacted Engineer Dean Olson to evaluate the matter. Mr. Olson has shot a few elevations to help evaluate what can be accomplished with minimal effort. Mr. Olson will develop a plan that could be implemented by the Parks Department soon.

Temporary Class "B" Licenses – June Dairy Days

Motion by Trustee Leicht, seconded by Trustee Wehrs to approve Temporary Class "B" Licenses for Village Park and Riverview Park and Temporary Bartender's Licenses for Rob Molling, Eric Bauer, Mark Powell, Marilyn Johnson, Tim Degenhardt, Duane Luethe, Herb Aleckson, Mike Adams, Jim Becker, Duane Thomas, Chase Miller, Joe Belling, Eric Hesselberg, and Steve Price. Roll call vote: Unanimous aye. Motion approved.

Current Abandoned Vehicle and Storage Ordinances

Police Chief Ashbeck presented PowerPoint slides of present Village Ordinances for abandoned, junked, and storage of vehicles. Several businesses have fenced areas screening stored vehicles, other businesses do not. Chief Ashbeck requested the Board review the Ordinances and indicate how the Board would like the Ordinance enforced.

Fire District Amended Agreement

President Manthei updated the Board on the progress of an amended West Salem Fire Protection Agreement. Attorney Darrel Talcott has drafted a proposed amended agreement, and the Towns of Barre and Hamilton and Village of West Salem are reviewing the agreement.

Motion by Trustee Wehrs, seconded by Trustee Engel to refer the Amended Agreement to the municipal presidents committee for review and recommendation. Roll call vote: Unanimous aye. Motion approved.

Status of County Operating Licenses for Breakers

Village Administrator Schnitzler informed the Board a resident had contacted her with regard to the recently opened Breakers establishment. The resident inquired whether Breakers had a restaurant license for service of food, both prepared at the location and prepared elsewhere and brought in. The County Health Department has not issued a tavern license or a restaurant license to Breakers. The County Health Department did close the establishment on Monday, May 5, and a citation has been issued to owner Stewart Higdon for operating a restaurant without a license.

West Salem Area Tourism Ad Hoc Committee

The West Salem Area Tourism Ad Hoc Committee met on April 15, 2008. Introductions were made, and new committee members were welcomed. Chair Steve Plenge explained the purpose of the Ad Hoc Committee, the funding for the Committee through the hotel/motel tax, and reported past projects completed by this Committee. The Committee recommended a 2008 postcard mailing to last year's users of the bike trail. The Committee requests \$100.00 for postage costs from the West Salem Area Tourism account from the Village Operating Plan. The Committee discussed the West Salem Historical Society Octagon/Tourism Project. Patsy Hofer will obtain cost information from the Historical Society. This Committee will discuss assisting the Historical Society with new signage by the Octagon House and Welcome to West Salem signage on Highway 16. The Committee also discussed the West Salem website. Steve Plenge will meet with Teresa Schnitzler to discuss the site and possible tourism additions to the site. The next meeting of the Committee is scheduled for Tuesday, June 17, 2008, at 5:30 p.m. at Westview Inn, Downtown West Salem.

Motion by President Manthei, seconded by Trustee Engel to approve the April 15, 2008, minutes of the West Salem Area Tourism Ad Hoc Committee. Roll call vote: Unanimous aye. Motion approved.

Law Enforcement Committee

Trustee Wehrs reported on the April 28, 2008, Law Enforcement Committee meeting. Recently enacted Wisconsin Act 84 repeals Wis. Stat. Sec. 973.06(1f) and Wis. Stat. Sec. 973.09(1x), which Statutes grant a sentencing court the authority to order a defendant to make a contribution to a crime prevention organization. The new Act took effect on March 27, 2008. The Coulee Region Joint Municipal Court Judge had the option of sanctioning defendants with fines, license suspensions, community service, or contributions to a local DARE program. Contributions to a DARE program have raised the accusation that DARE administrators were looking to raise funds for their causes. DARE and GREAT organizations are now worried about lack of funding for their worthwhile education with children and the community. The organizations have asked the municipalities to consider designating a certain portion of fines and forfeitures to DARE programs. The Committee recommends any DARE funded activities now become budgeted items in the police department operating plan. Police Chief Ashbeck informed the Committee of past alternate side parking enforcement procedures, and the number of complaints received from the public ticketed for alternate side parking after April 1. Robert Hanson of Franklin Street asked the Committee to consider changing the ending date of alternate side parking from April 15 to April 1 to be consistent with surrounding communities. The Committee recommends an ordinance be drafted to revise alternate side parking from the present November 1 through April 15 to November 1 through April 1. Wade Peterson informed the Committee the civil defense warning siren located on the fire station has broke down again and is now beyond repair. The Public Works Department 2009 budget includes \$12,000 to purchase and install a new warning siren. A 2008 budget item includes \$13,000 for a new generator for the Village Hall. Mr. Peterson proposed the Village switch the two budget items so a new warning siren can be acquired soon. Mr. Peterson presented a quotation from Federal Signal Corporation for purchase and installation of a new siren in the amount of \$9,710. Electrical work, 55-foot pole purchase and installation, and shipping may bring the total to \$16,900. Three Village-owned locations were proposed for the new siren: 1) North Mark Street lift station, 2) the Village Park near the chicken pit, and 3) the Industrial Drive lift station. The area serviced by locating at the Industrial Drive lift station would overlap the area served by the Kwik Trip siren and serve more areas to the east. The Village Park location would cover essentially the same area covered now by the present siren. The Committee recommends purchasing the siren not to exceed \$16,900. Chief Ashbeck presenting the Committee with a written request for DARE funds. A group is raising funds toward a post-graduation party for the West Salem High School Seniors. The party will be held at West Bowl, and the purpose is to give the students a safe place to celebrate where drugs and alcohol are not available. The Committee recommended denial of the request for DARE funding toward the West Salem Class of 2008 after graduation event.

Motion by Trustee Wehrs, seconded by Trustee Leicht to approve the minutes of the April 28, 2008, Law Enforcement Committee meeting. Roll call vote: Unanimous aye. Motion approved.

Ordinance No. 426 – Amend Alternate Sides of Street Night Parking

The Board reviewed Ordinance No. 426, which, if adopted, will change the calendar dates of alternate side night from November 1 through April 15 to November 1 through April 1.

Motion by Trustee Wehrs, seconded by Trustee Leicht to schedule a public hearing on Ordinance No. 426 for Tuesday, June 3, 2008, at 7:20 p.m. Roll call vote: Unanimous aye. Motion approved.

Official Depository Bank Designation

Motion by Trustee Hoffman, seconded by Trustee Hanson to designate Union State Bank of West Salem as the official depository bank. Roll call vote: Unanimous aye. Motion approved.

Operator's Licenses

Motion by Trustee Engel, seconded by Trustee Harold to approve operator's licenses for Richard Smith and Zeldia C P Weunkauf. Roll call vote: Unanimous aye. Motion approved.

Finance and Personnel Committee

Trustee Hoffman reported on the April 30, 2008, Finance and Personnel Committee meeting. Water Utility Superintendent Jack Twining submitted his notice of retirement effective May 21, 2008. Public Works Director Wade Peterson submitted his notice of resignation effective May 9, 2008. Mr. Peterson was asked to submit a complete list of projects and work to be completed and to update his five-year street plan. An informational meeting will be scheduled with all interested residents affected by the three street projects. Engineering and street borings have been scheduled for the 2009 street projects. The Committee reviewed proposed advertisements for a public works employee and a public works director. Advertisements should be published as soon as possible. The Committee discussed personnel work duties and recommended obtaining three bids for lawn mowing services for all Village-owned property. Mr. Peterson estimated 32 hours per week is spent on grass cutting. The Committee requested information on all certifications held by each public works employee as well. Updates are requested from Dean Olson regarding the Faye Drive stormwater erosion matter. The Committee recommended offering Loren Schwier the Water Utility Superintendent position and increase his hourly wage by \$1.00 per hour effective May 1, 2008. The Committee also recommended placing the public works employees' advertisements in the La Crosse Tribune and request a package deal for all weekly, area newspapers. Diana Engel, Dennis Manthei, and Teresa Schnitzler attended an informational meeting on April 24, 2008, with regard to forming a group health care coalition with area municipalities. The purpose was to determine interest in forming a large group of municipalities in the Coulee Region into one group to help reduce health insurance costs and to provide more flexible and competitive health insurance programs. If enough municipalities are interested and able to form a group of 50 or more participants, such a program could be in place by January 1, 2009.

Motion by Trustee Hoffman, seconded by Trustee Engel to approve the minutes of the Finance and Personnel Committee meeting of April 30, 2008. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Engel, seconded by Trustee Leicht to convene in closed session for consideration of employment, promotion, compensation, or performance evaluation data

of any public employee over which the governmental body has jurisdiction or exercises responsibility as authorized by Wis. Stat. Sec. 19.85(1)(c) re update of public works department. Roll call vote: Unanimous aye. Motion approved.

Motion by Trustee Hanson, seconded by Trustee Leicht to reconvene in open session at 8:45 p.m. Roll call vote: Unanimous aye. Motion approved

Motion by Trustee Leicht, seconded by Trustee Engel to adjourn the meeting at 8:46 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator