

Public Hearing  
Community Development Block Grant  
Citizen Participation Hearing

May 1, 2012

Public hearing called to order at 6:45 p.m. by President Manthei. Trustees present: Koelbl, Lautz, Leicht, Schumacher, and Wehrs. Excused: Iverson. Also present: Coulee News Special Correspondent Emily Staed, Police Chief Charles Ashbeck, Jim Frymark of Cedar Corporation, Public Works Director Scott Halbrucker, Village Attorney Bryant Klos, and Village Administrator Teresa Schnitzler.

The public hearing concerns a proposed application for the 2012 Community Development Block Grant – Public Facilities for Economic Development Funds. The application is for grant funding to assist in the extension of Village water and sanitary sewer to enable business development in the area south of CTH "B" approximately 200 feet east of Neshonoc Road.

There were no citizens present.

Motion by Trustee Wehrs, seconded by Trustee Leicht to adjourn the public hearing at 6:53 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator

Regular Board Meeting

May 1, 2012

Meeting called to order at 7:00 p.m. by President Manthei. Trustees present: Koelbl, Lautz, Leicht, Schumacher, and Wehrs. Excused: Iverson. Coulee News Special Correspondent Emily Staed, Police Chief Charles Ashbeck, Public Works Director Scott Halbrucker, Village Attorney Bryant Klos, Lori Freit-Hammes, Jim Frymark of Cedar Corporation, and Village Administrator Teresa Schnitzler.

Representatives of the American Legion Auxiliary presented their 2012 Poppy Princess.

Minutes

Motion by Trustee Koelbl, seconded by Trustee Leicht to approve the minutes of the April 17, 2012, Regular Board meeting as written. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$18,420.81
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Water Utility: \$8,056.39

Sewer Utility: \$10,238.47

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

Resolution 4.12

Motion by Trustee Leicht, seconded by Trustee Koelbl to approve Resolution 4.12 Authorizing Submission of a Community Development Block Grant Application Relating to the Village of West Salem Participation in the Community Development Block Grant Program. Roll call vote: Unanimous aye.

**WHEREAS**, Federal monies are available under the Community Development Block Grant program, administered by the State of Wisconsin, for public facilities for economic development funds; and

**WHEREAS**, after public meeting and due consideration, the Board has recommended that an application be submitted to the State of Wisconsin for grant funding to assist in the extension of Village water and sanitary sewer to enable business development in an area south of County Trunk Highway "B" (Jefferson Street East) approximately 200 feet east of Neshonoc Road; and

**WHEREAS**, it is necessary for the Village Board to approve the preparation and filing of an application for the Village to receive funds from this program; and

**WHEREAS**, the Village Board has reviewed the need for the proposed project(s) and the benefit(s) to be gained therefrom;

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board does hereby approve and authorize the preparation and filing of an application for the above-named project(s); and that the Village President and Village Administrator are hereby authorized to sign all necessary documents on behalf of the Village, and that authority is hereby granted to the Board to take the necessary steps to prepare and file the appropriate application for funds under this program in accordance with this Resolution.

**ADOPTED** on this 1<sup>st</sup> day of May, 2012.

The governing body of the Village of West Salem has authorized the above Resolution by Resolution No. 4.12, dated May 1, 2012.

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(VILLAGE SEAL)

Dennis Manthei, Village President

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Teresa L. Schnitzler, Village Administrator

"Healthiest County 2015: La Crosse"

Lori Freit-Hammes, Director of Health Promotion Mayo System, addressed the Board regarding the La Crosse Medical and Health Science Consortium goal to enable the people of La Crosse County to be the healthiest population in Wisconsin.

Resolution 5.12

Motion by Trustee Wehrs, seconded by Trustee Koelbl to approve Resolution 5.12 Supporting La Crosse County as Healthiest in Wisconsin. Roll call vote: Unanimous aye.

**WHEREAS**, Village of West Salem residents suffer or die from preventable disease or injury each year, as determined by the COMPASS Community Needs Assessment and the La Crosse Medical and Health Consortium Health Status Scorecard; and

**WHEREAS**, the La Crosse Medical and Health Science Consortium released "Healthiest County 2015: La Crosse", a community health improvement plan to enable the people of La Crosse County to be the healthiest population in Wisconsin developed through the effort of over fifty organizations, including municipal employees; and

**WHEREAS**, the Village of West Salem can play a role in reaching this goal through services it delivers for promotion of traffic safety, recreation, fire safety, exercise, and other disease and injury prevention services for Village residents and its employees;

**NOW, THEREFORE, BE IT RESOLVED**, that the West Salem Village Board hereby encourages West Salem citizens and staff to take steps needed to enable us to reach the goal of being part of the Healthiest County in the State by 2015.

**ADOPTED** on this 1<sup>st</sup> day of May, 2012.

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Dennis Manthei, Village President

(VILLAGE SEAL)

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Teresa L. Schnitzler, Village Administrator

Ordinance No. 444 – Amendments to Liquor Licensing and General Licensing

Motion by Trustee Koelbl, seconded by Trustee Lautz to schedule a public hearing on Ordinance No. 444 amending liquor licensing and general licensing for 6:55 p.m. on Tuesday, June 5, 2012. Roll call vote: Unanimous aye.

2012 Street Crack Filling

Motion by Trustee Leicht, seconded by Trustee Koelbl to award the low bid for 2012 street crack filling to Scott Construction, Inc. in the amount of \$9,795.00. Roll call vote: Unanimous aye.

Operators License

Motion by Trustee Schumacher, seconded by Trustee Wehrs to approve the issuance of an alcohol beverage license to Luke T. Sacia. Roll call vote: Unanimous aye.

Buildings and Grounds Committee

Trustee Lautz reported on the April 26, 2012, Buildings and Grounds Committee meeting. The purpose of the meeting was to discuss a proposed new dog park and funding for the creation, maintenance, and operations of a dog park, review proposed lease of land from La Crosse County for a dog park, and discuss an agreement for use of Riverview ball field by Coulee Region Christian School. James Koelbl updated the Committee on background information received to date, fence repair bids received, and gravel and earth work bids received. Mr. Koelbl received bids from Phillips Fencing, Moe Fencing, and Big Creek Fencing to repair and replace the fencing at the former deer pen located at the east end of East Garland Street owned by La Crosse County. Phillips Fencing quoted \$4,500, Moe Fencing bid \$3,900 (materials not included), and Big Creek Fencing quoted \$1,500 utilizing volunteer help. The bids were based on creating a "staging area" for dogs to be brought in and unleashed and creating two park

areas, one for large dogs and the other for smaller dogs. Mr. Koelbl talked with Heider Excavating, and for \$1,000 Heider will bring in three truckloads of gravel, level the area suitable for grass seeding, and pull extra fence posts. The Committee estimated with \$100 for grass seed, the dog park could be created for approximately \$3,000. Mr. Koelbl informed the Committee Mike Modawell contacted the Village offering a significant donation to the Village for a dog park with a request the dog park is named "Caryn Modawell Memorial Dog Park". Recreation Director Michelle Czerwan stated there are annual expenses to be considered in operating a dog park. The Village would need to purchase tags for issuance of annual dog park use permits, paper application blanks, "S" hooks, waste receptacles, waste disposal bags, signage expenses, and regular maintenance considerations. A decision would also need to be made on where the permits will be issued and by whom. The Committee directed Ms. Czerwan to obtain signage costs. Dave Hundt shared pictures of signage and dog parks he has visited. The Committee felt a sign with a list of rules would be appropriate. Heather Schmid, Executive Director of the Coulee Region Humane Society, sent correspondence to the Village thanking West Salem for recognizing the importance of a dog park, both for dogs and community residents. Ms. Schmid offered to the Village Humane Society assistance if needed. The Committee recommended moving forward with the formation of a dog park. The Committee then reviewed a proposed Dog Park Lease prepared by Village Attorney Bryant Klos. Attorney Klos noted three areas the Committee should consider: Length of lease, replacement at a different location if La Crosse County terminates the lease, and finally hold harmless and indemnity considerations. The Committee would like to request a five-year lease with a 90-day notice by either party of termination of the lease. Teresa Schnitzler consulted the Village insurance carrier, League of Wisconsin Municipalities Mutual Insurance, regarding the dog park, insurance considerations, and a hold harmless and indemnity clause to La Crosse County. The League strongly encourages its policyholders to refrain from signing contracts that "hold harmless" or "indemnify" other parties from their negligence. Both the Village and La Crosse County have recreational immunity protection, and such clauses are not necessary. The Committee recommended requesting a five-year lease from La Crosse County with a six-month notification by either party of termination of the lease and the Village will include the leased parcel as an insured premise. Michelle Czerwan informed the Committee Coulee Region Christian School has asked if it may utilize Riverview Ball Field for a newly-formed baseball team. The School would like to use the field for all of their practices and two games. Ms. Czerwan has talked with the School regarding in-kind or monetary payments to the Village for the extra maintenance of the field. The new Riverview ball field required expansion to be a standard ball field, and \$1,500 was quoted to size the field accordingly. Coulee Region has agreed to split this cost with the Village in exchange for using the ball field this year. Coulee Region would like some sort of an agreement or arrangement with the Village giving it assurances of use in the future. Ms. Czerwan stated she cannot guarantee Coulee will be able to use this field every year. Availability in future years would depend on the number of teams the recreation department has formed and West Salem High School use of the field. The Committee directed Ms. Czerwan to work with Coulee Region Christian School at her own discretion. The Committee will not enter into an agreement with Coulee Region at this time.

Motion by Trustee Lautz, seconded by Trustee Wehrs to approve the minutes of the April 26, 2012, Buildings and Grounds Committee meeting. Roll call vote: Unanimous aye.

Motion by Trustee Lautz, seconded by Trustee Koelbl to present the Caryn Modawell Memorial Dog Park Lease to La Crosse County for approval. Roll call vote: Unanimous aye.

Motion by Trustee Leicht, seconded by Trustee Koelbl to adjourn the meeting at 7:31 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator