

Regular Board Meeting

March 3, 2009

Meeting called to order at 7:30 p.m. by President Manthei. Trustees present: Engel, Hanson, Harold, Hoffman, and Wehrs. Excused: Leicht. Also present: Coulee News Correspondent Brad Bryan, Public Works Director Scott Halbrucker, Police Chief Charles Ashbeck, Randy Schultz, Recreation Director Michelle Czerwan, Recreation Assistant Tony Degaetano, and Village Administrator Teresa Schnitzler.

Minutes

Motion by Trustee Harold, seconded by Trustee Engel to approve the minutes of the February 17, 2009, Regular Board meeting as written. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$38,928.89
<u>Water Utility:</u>	\$48,145.48
<u>Sewer Utility:</u>	\$12,578.01
<u>Storm Water Utility:</u>	\$599.00

Motion by Trustee Engel, seconded by Trustee Hoffman to approve the payment of all claims as presented. Roll call vote: Hanson – nay; remainder of Board - aye. Motion approved.

Friends of West Salem Baseball 2009 Capital Projects

Randy Schultz presented plans for a baseball field dugout project. West Salem Senior Jake Guy has asked the Friends of West Salem Baseball to assist him in fundraising and construction of two new dugouts at the high school baseball field as part of his senior exit project. The old dugouts will be demolished, fences relocated, and new sunken dugouts constructed. Estimated cost is between \$8,000 and \$9,000 which will be 80 percent donated by materials, labor, and in-kind donations. Fundraising will be done by Mr. Guy with the Friends through June Dairy Days and a golf outing.

Motion by Trustee Engel, seconded by Trustee Hoffman to approve the Friends of West Salem Baseball 2009 capital projects. Roll call vote: Unanimous aye.

Utility Easement Agreement with La Crosse County

In conjunction with the water storage facility construction project, a permanent utility easement agreement is required with La Crosse County. The County Economic Development Fund and the La Crosse County Board will review a proposed Utility

Easement Agreement in March. Once the County approves the Agreement, the Village will sign and record the Agreement.

Motion by Trustee Hoffman, seconded by Trustee Wehrs to authorize the Village Administrator to enter into the Utility Easement Agreement with La Crosse County. Roll call vote: Unanimous aye.

West Salem Area Tourism Ad Hoc Committee

The February 17, 2009, meeting was called to order by Chairperson Steve Plenge. Members present: Steve Plenge, Chuck Deery, Greg Mader, and Nick Miller. Mr. Plenge updated the committee on the Octagon/Tourism House. Nothing new to report with the progress. Patsy Hofer is getting bids on the Welcome Sign for the Octagon/Tourism House. She has one bid for now; looking to get a couple others. This committee is looking to help fund this project. Web Site update - Steve announced at the West Salem Business Assoc. about this project. This committee is looking at ways to enhance the Tourism Market in the West Salem Area on the Village Web Site. Steve and Greg will continue to look into ways to enhance this area. Information Booths (kiosks) - The committee is looking into placing Tourist Information Booths at key locations. Steve will look into locations and start getting prices. Welcome to West Salem Signage - No new information on this project. Next Meeting: Tuesday, May 12, 2009 Noon Features.

Motion by Trustee Engel, seconded by Trustee Harold to approve the minutes of the February 17, 2009, West Salem Area Tourism Ad Hoc Committee meeting. Roll call vote: Unanimous aye.

Utilities Committee

Trustee Engel reported on the February 19, 2009, Utilities Committee meeting. Attorney Bryant Klos and Engineer Dean Olson have talked with several residents affected by the storm water ditch improvements and the easements requested of them. Kurt Pfuhl requested any fencing contemplated by the Village be placed farther north of his property line, and Attorney Klos re-drafted the proposed easement agreement to move any future fencing 80 feet north of the Pfuhl property line. Attorney Klos has placed calls to Bill Bosshard, but he has not received any return calls. A letter was sent to Danny Carr and Sally McCann outlining the progress to date. A proposal was made to the Harter family for full release of any and all liability under a prior development agreement requiring the Harter family to perform permanent ditch maintenance. On behalf of the Village, Engineer Dean Olson applied to the Department of Natural Resources for a permit to grade an eroded ditch and to install an erosion control ditch liner product along with a riprap outlet on the south bank of the La Crosse River. The project will specifically consist of re-shaping steep ditch side slopes and stabilizing with vegetation, then shaping and installing the trapezoidal ditch liner in the swale base for approximately 900 feet. Rock riprap will be placed approximately 35 foot long by 10 foot wide by 24 inches thick over geotextile fabric at the outlet of the ditch to the La Crosse River. The Department has determined that the application is complete and is currently evaluating the proposal. Wisconsin law requires that the public be allowed an opportunity to comment on projects like this. A "Notice of Complete Application" must be published as a Class 1 Notice, and copies of the Notice sent to interested members

of the public. A special exception application needs to be submitted to La Crosse County by March 6. Mr. Olson felt bid documents and advertisements could be completed for a bid opening mid-April in conjunction with the scheduled Village capital street projects. The Committee recommended publishing the Chapter 30 Notice in the February 26 edition of The Coulee News, proceed with bid documents and advertisements for the project, and apply for the special exception permit from La Crosse County. Scott Halbrucker and Dean Olson reviewed the storm water area at Christ St. John's school and church. The water flows off Maple Street into the church parking lot. Mr. Olson estimated the costs to capture this water by installing a new catch basin on Village right-of-way at \$4,100. Village water would then flow from the street into the Christ Lutheran storm water system and then back to the Village system. The Christ Lutheran storm water system is independent of the Village storm water system; therefore, Attorney Klos felt the Village should obtain a written agreement with the church outlining the planned improvements and stating any replacement or maintenance will be the church's responsibility. The Committee recommended going ahead with the installation of a new catch basin at this location and attach the costs of installation to the 2009 capital street projects bid documents, subject to Christ Lutheran's acceptance of an agreement. Engineer Dave Sauer reviewed the timeline for the iron/manganese facility and the water storage project. The iron/manganese project was advertised for bids in September of 2007. The safe drinking water loan funding list was published in October of 2008. The Department of Natural Resources has reviewed the bid information submitted for the loan program, and, based on their review, the Department has determined certain bid requirements were not met on the iron/manganese facility project advertisements. At the time the iron/manganese project was bid, the Village did not know it would be receiving funding from the Safe Drinking Water, and, therefore, Foth did not include MBE/WBE/SBRA solicitation requirements in the bid documents. As a result, a portion of the Safe Drinking Water Loan Program costs otherwise eligible for financial assistance will be ineligible. Foth has also submitted a request for approval of the glass-fused steel/composite tank as well. Closing on the Safe Drinking Water Loan is scheduled for April 22, 2009. Attorney Klos is working with La Crosse County to obtain proper utility easements. Scott Halbrucker reported he had talked with Horizon Equipment with regard to equipment rental options for sludge hauling. With timely notice, Horizon will have equipment available for Village rental. Dave Sauer discussed present sludge practices. West Salem produces Class B sludge as do the majority of Wisconsin municipalities. West Salem has no metal restrictions so sludge can be spread indefinitely on approved sites. Mr. Sauer stated sludge has value to farmers, and the Village should market this value. The option of upgrading to a Class A sludge would include adding a new building and adding equipment for an approximate cost of \$1 million. Class A sludge can then be sold to landscapers, used on Village parks, or given away to gardeners. Scott and Dave will also put together costs for a small batch Class A sterilizing unit along with costs of operation. The Committee discussed several farm owners in the area who should be offered the Village's sludge product. Scott Halbrucker is working with Paragon Associates on correct measurements and costs charged for the Fairgrounds Road project. The next meeting of the Utilities Committee is scheduled for March 5, 2009, at 3:30 p.m.

Motion by Trustee Engel, seconded by Trustee Hoffman to approve the Utilities Committee meeting minutes of February 19, 2009. Roll call vote: Unanimous aye.

Motion by Trustee Hoffman, seconded by Trustee Wehrs to adjourn the meeting at 7:46 a.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator