

Regular Board Meeting

February 17, 2009

Meeting called to order at 7:30 p.m. by President Manthei. Trustees present: Engel, Hanson, Harold, Hoffman, Leicht, and Wehrs. Also present: La Crosse County Board Supervisor Ray Ebert, Coulee News Special Correspondent Brad Bryan, Police Chief Charles Ashbeck, Public Works Director Scott Halbrucker, June Dairy Days Board Member Duane Luethe, and Village Administrator Teresa Schnitzler.

Minutes

Motion by Trustee Harold, seconded by Trustee Engel to approve the minutes of the February 3, 2009, Regular Board meeting as written. Roll call vote: Unanimous aye.

Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$1,523,777.05
<u>Water Utility:</u>	\$10,772.40
<u>Sewer Utility:</u>	\$7,583.59
<u>Storm Water Utility:</u>	\$8,286.77

Motion by Trustee Hoffman, seconded by Trustee Engel to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

2009 June Dairy Days

June Dairy Days Board Member Duane Luethe addressed the Board to request use of the Village Park, Riverview Park, Memorial Drive, Mill Street, temporary use of Leonard Street for the parade and other activities, and the Lions Shelter from June 5 to June 7, 2009. Memorial Drive would be closed down at 12:00 Noon on June 4 for the carnival to set up rides for the weekend. A fireworks display is planned for Friday night, June 5. The display will be approximately 15 to 20 minutes long. Once the Village receives the necessary insurance binders, the Board will review a resolution granting the fireworks display. June Dairy Days also requested the Village waive the usual park closing times for June 5 and 6.

Motion by Trustee Leicht, seconded by Trustee Wehrs to approve the requests by June Dairy Days. Roll call vote: Unanimous aye.

License Approvals

Motion by Trustee Hanson, seconded by Trustee Leicht to approve a Class A beer license, a cigarette license, and a non-intoxicating beverage license for Jeffrey Thurston and Neshonoc Sports, LLC. Roll call vote: Unanimous aye.

Special Event Application

A Special Event Application was submitted by Jared Haldeman for a fun run scheduled for Saturday, February 21. The route is approximately 2.5 miles long beginning at the West Salem High School. Chief Ashbeck has worked with the applicant to obtain the proper event insurance, designated routes, emergency personnel, and traffic control. The Board felt the application should have been submitted more timely in the event the application was not granted.

Motion by Trustee Engel, seconded by Trustee Harold to approve the special event application for February 21, 2009, beginning at 9:00 a.m. Roll call vote: Unanimous aye.

Planning Commission

President Manthei reported on the February 3, 2009, Planning Commission meeting. Dennis Aspenson of Traditional Trades submitted an application for a conditional use permit to construct four 3-plexes on four residential lots presently zoned R-2 District. Village Administrator Teresa Schnitzler informed the Commission of Village Attorney Bryant Klos's recommendations with regard to this application. First, Attorney Klos recommended contact with Neshonoc Lake Addition developer Dave Evenson to ascertain whether there are any restrictive covenants addressing construction of 3-plexes on any of the Addition's residential lots. Ms. Schnitzler contacted Dave Evenson who stated Mr. Aspenson's plans do need to be approved by the Addition architectural committee. Mr. Evenson did not foresee obstacles to the application approval, however. Attorney Klos also felt conditional use Ordinance 3.04(A) needs to be complied with prior to Planning Commission approval of the application:

Any Development within five hundred (500) feet of the existing or proposed right-of-way of freeways, expressways and within one-half mile of their existing or proposed interchange or turning lane rights-of-way shall be specifically reviewed by the highway agency that has jurisdiction over the traffic way. The Planning Commission shall request such review and await the highway agency's recommendation for a period not to exceed twenty (20) days before taking final action.

Mr. Aspenson will meet with the Neshonoc Lake Addition architectural committee and seek Wisconsin Department of Transportation review and approval of his development plans. Mr. Aspenson explained each 3-plex unit is 1,000 square foot with two bedrooms and single car garages. He stated his plans offer affordable housing for the demand he is experiencing. Mr. Aspenson will have maintenance agreements in place for each unit as well. Ms. Schnitzler informed the Commission and Mr. Aspenson of garbage and recycling ordinances which pertain to single family and duplex residences only. Mr. Aspenson will need to provide for private, commercial garbage and recycling for each of the 3-plex units. Comprehensive Plans are required to be reviewed on a routine, regular basis and updated as needed. The Commission felt several items should be reviewed for possible change and update in the West Salem Plan adopted in March of 2008, and planning for a longer meeting should be considered in order to adequately address revisions and updates. The Commission recommended scheduling a public hearing on the conditional use permit application for Tuesday, March 3, 2009, at 6:00 p.m. instead with Commission meeting to follow.

Motion by President Manthei, seconded by Trustee Engel to approve the Planning Commission meeting minutes of February 3, 2009. Roll call vote: Hanson – nay; remainder of Board – aye. Motion approved.

Finance and Personnel Committee

Trustee Hoffman reported on the February 5, 2009, Finance and Personnel Committee meeting. Teresa Schnitzler and Dennis Manthei met with Hengel Brothers on Monday, February 9. Hengel Brothers will submit a proposal for a replacement boiler system and a proposal for two, smaller boiler system units. The bulk of the time a smaller boiler will easily carry the load and will result in less cycling of one larger boiler. Two units would provide back up as well. The matter of summer reheat was also discussed with Hengel Brothers. The reheat portion allows the air conditioning to cool the air below a set point to allow dehumidification. Hengel Brothers has been asked to assess this set up to be sure the library requires a reheat capability in the summer months. After investigation, the risk control representative for the Village insurance carrier has offered two recommendations: Install an auto-dial alarm system for notification in the event there is a loss of heat; and protect the hot water heating loops with a glycol solution. Once the proposals are received from Hengel Brothers, the Committee will meet to review same. The 2009 Storm Water Utility Budget was reviewed, and the Committee recommended approval of the budget as presented. The Committee discussed previous years' set asides for water reservoir maintenance and recommended a set aside be continued for 2009. The Committee also reviewed the water utility projects expenses and funding sources to date. Closing on the Safe Water Drinking Fund program is expected in late March. The Committee recommended approval of the 2009 Water Utility budget with the addition of a \$10,000 set aside for water reservoir maintenance and to approve the water utility projects summary to date. After review of the 2009 proposed Sewer Utility Budget, the Committee recommended approval as presented.

Motion by Trustee Hoffman, seconded by Trustee Leicht to approve the minutes of the February 5, 2009, Finance and Personnel Committee meeting. Roll call vote: Hanson – nay; remainder of Board – aye. Motion approved.

Utilities Committee

Trustee Engel reported on the Utilities Committee meeting held February 12, 2009. Don Fruit and Paul Wehrs have requested the Village assist the school and church with storm water issues on their property. Water from Maple and Park Streets runs directly into their parking lot where it then pools. The church has taken care of drainage problems on the back of their property. Water does not run into the drain system. Mr. Fruit and Mr. Wehrs suggested changes at the parking lot entrance be made to enable water to run into the storm drains. Scott Halbrucker stated the water runs from the intersection of Maple and Park Streets, and there are no storm drains on Park Street. Mr. Halbrucker suggested installing a grate system similar to the system on South Mill Street adjacent to the railroad tracks or a "speed bump" to divert water to the storm drains. The Committee requested Mr. Halbrucker obtain costs and present a recommendation at the next Utilities Committee meeting. Attorney Bryant Klos updated the Committee on progress with easement acquisitions. All draft easements were sent out last week, and Mr. Hammes sent an executed easement agreement back to Attorney Klos. The Bergs appear amicable to the arrangements proposed. The Pfuhs have questions, and Attorney Klos will talk with them next week. Brenengens and Carrs

have talked with Ms. Schnitzler, and Dean Olson will speak with the Brenengens. Mr. Olson submitted preliminary cost totals for the project, and once agreements are obtained for permanent easements, the Committee will meet with the Harter family. Mr. Olson received notice from the Wisconsin Department of Natural Resources on processing the Chapter 30 permit application, and a shoreline zoning exception application from La Crosse County. Notice of the application will not be published until a temporary easement can be obtained from Riverview Estates developer and agreement from the Harter family on project costs. Scott Halbrucker informed the Committee sites being utilized for sludge disposal are now moving to "no till" or other organizations are compensating farmers to spread sludge. In the past, material has been applied to roughly 65 acres of land. Equipment acquisition to disposal of sludge has now become a problem as well. The Committee has discussed looking at a class "A" sludge option as well. Mr. Halbrucker will obtain equipment costs for the next meeting, and he will ask Dave Sauer to obtain costs to upgrade to class "A" sludge. The Utilities Committee will meet on Thursday, February 19, 2009, at 8:00 a.m.

Motion by Trustee Engel, seconded by Trustee Hoffman to approve the Utilities Committee meeting minutes of February 12, 2009. Roll call vote: Unanimous aye.

Operators License Application

Motion by Trustee Hanson, seconded by Trustee Leicht to deny an operator's license for David D. Hendricks and approve operator's licenses for Marsha R. Thurston, Sean R. Gorman, and Seth A. Hanson. Roll call vote: Unanimous aye.

West Salem Police Department Update

Chief Ashbeck presented an overview of the new West Salem Police Department website. The web address is www.westsalempolice.org. The website offers many user friendly options, sets forth contact information for all department employees, presents the Department's mission statement, and lists links to other agencies and organizations the public frequently requests. Chief Ashbeck also informed the Board of a large grant he applied for and was awarded. In 2006, the Supreme Court ruled that all custodial interrogations must be recorded in audio, video, or both. The West Salem Police Department does not have the required equipment. Chief Ashbeck applied for a grant to the Office of Justice Assistance, and he received notification the Village received \$18,608. The Board praised Chief Ashbeck for his efforts.

Motion by Trustee Hanson, seconded by Trustee Engel to adjourn the meeting at 8:00 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator