

## Regular Board Meeting

January 3, 2013

Meeting called to order at 7:00 p.m. by President Dennis Manthei. Trustees present: Iverson, Koelbl, Lautz, Leicht, and Schumacher. Trustee Wehrs arrived at 7:03 p.m. Also present: Police Chief Charles Ashbeck, Public Works Director Scott Halbrucker, Recreation Director Michelle Czerwan, Coulee News Special Correspondent Emily Staed, Lorna Wehrs, Gary Miller, Vernon Romskog, Robert Vick, and Village Administrator Teresa Schnitzler.

### Public Comment

Four West Salem School District school bus drivers appeared before the Board to comment on recent enforcement of Ordinance No. 6.05(C), which prohibits the parking of school buses on Village streets except temporarily for the purpose of and while actually engaged in loading or unloading and while the vehicle is attended by a licensed operator. Gary Miller informed the Board it has been pointed out to the school district that buses are not allowed to park on Village streets. The ordinance has not been actively enforced in the past, but due to a complaint received, the police department is now enforcing the ordinance. Mr. Miller requested the Board review this ordinance as it has not been a problem in the past. Lorna Wehrs explained to the Board she parks her school bus in front of her residence on North Van Ness Street where it is not blocking driveways or mailboxes. Her school bus run schedule is four or five times per day, and parking the school bus at the School District bus garage after every run will be a hardship for her and an additional financial burden for the School District. Robert Vick, also speaking for Vernon Romskog, requested the Village Board review the ordinance for a change allowing school buses to park on Village streets.

Motion by Trustee Leicht, seconded by Trustee Iverson to refer the no parking of school buses on Village streets to the Street Committee. Roll call vote: Unanimous aye.

### Minutes

Motion by Trustee Lautz, seconded by Trustee Schumacher to approve the minutes of the December 18, 2012, Regular Board meeting as written. Roll call vote: Unanimous aye.

### Claims

Claims from the following funds were presented for payment:

<u>General Fund:</u>	\$63,998.28
<u>Water Utility:</u>	\$45,264.92
<u>Sewer Utility:</u>	\$12,960.04
<u>Storm Water Utility:</u>	\$142,729.61

Motion by Trustee Leicht, seconded by Trustee Schumacher to approve the payment of all claims as listed. Roll call vote: Unanimous aye.

#### 2013 Joint Powers Agreement County 9-1-1 Emergency System

Motion by Trustee Wehrs, seconded by Trustee Iverson to approve the 2013 Joint Powers Agreement County 9-1-1 Emergency System. Roll call vote: Unanimous aye.

#### Law Enforcement Committee

Trustee Wehrs reported on the December 19, 2012, Law Enforcement Committee meeting. The purpose of the meeting was for the Committee to meet with the Police Union to continue discussions on a new police union contract. Union President Robert Schuppel and Union Secretary Brett Myers were dispatched to assist the La Crosse County Sheriff's Department. Officer Schuppel and Officer Myers did not arrive until 4:32 p.m. Chair Merlin Wehrs submitted to the Police Union a revised offer, stating the offer is only valid if all six items presented are accepted in their entirety. The Police Union accepts the Village's proposal to withdraw the holiday time "use it or lose it" language. The Union accepts the Village's proposed language for compensatory time, except the Union will likely request a 48-hour cap instead of the Village's proposed 24-hour cap. Mr. Wehrs recited Article II Functions of Management from the 2012 Contract wherein the Village retains the normal rights and functions of management and those that it has by law and retains the right to decide the work to be done and the location of work, the allocation and assignment of work or workers, and the right to schedule when work shall be performed. The contract also establishes management rights to adopt and enforce reasonable rules and regulations which are not contradictory to provisions of the contract. Therefore, Item 2 "the language in regards to the selection of vacation time may be denied within the reasonable discretion of the employee's supervisor" could be withdrawn as this right is presently set forth in the contract. The Union will discuss the revised offer, and the Village and the Union will meet again on January 8, 2013.

Motion by Trustee Wehrs, seconded by Trustee Leicht to approve the Law Enforcement Committee meeting minutes of December 19, 2012, as presented. Roll call vote: Unanimous aye.

#### Utilities Committee

Trustee Schumacher reported on the Utilities Committee meeting of December 28, 2012. The purpose of the meeting was to review for recommendation to the Village Board a Resolution authorizing sale and issuance of a general obligation promissory note for the contracted work in reconstructing the Faye Drive storm water ravine. The Committee reviewed and discussed the completed Faye Drive storm water erosion control project, and the need for financing to pay the contractor for Pay Request No. 1 and Change Order No. 1 for additional rip rap and fill material required. The proposed Resolution is for issuance of a single negotiable general obligation promissory note in an aggregate principal amount of \$141,500 at an interest rate no higher than 2.25% APR to finance part of the cost of the Faye Drive Ravine project and to pay the contractor's obligation in full. The Committee recommended approval of the Initial Resolution Authorizing the Sale and Issuance of a General Obligation Promissory Note as presented.

Motion by Trustee Schumacher, seconded by Trustee Wehrs to approve the minutes of the December 28, 2012, Utilities Committee meeting. Roll call vote: Unanimous aye.

Motion by Trustee Schumacher, seconded by Trustee Lautz to approve Resolution 1.13 Initial Resolution Authorizing the Sale and Issuance of a General Obligation Promissory Note as presented. Roll call vote: Unanimous aye.

#### Buildings and Grounds Committee

Trustee Lautz reported on the Buildings and Grounds Committee meeting held on December 28, 2012. The purpose of the meeting was to meet with the Public Works Director, Police Chief, Recreation Director, and Village Administrator regarding maintenance of buildings and facilities storage and space needs and to discuss with possible action and recommendation the scheduling and use of public ice time at the West Salem Community Shelter. John Lautz informed the Committee he had met with all four department heads and reviewed each department's areas, maintenance needs, and storage requirements. Lack of adequate storage and necessary maintenance is a problem in all departments. Mr. Lautz suggested storage areas be constructed under the Village Hall stairwells, and he will contact Brickl Bros. for a price quote. Mr. Lautz observed some areas of storage are being used by other organizations, and the Village needs to get our own storage areas back. There are areas in the Village Hall that do not comply with building codes. Mr. Lautz recommended a Village maintenance plan be drafted and "wish lists" compiled for each department. Items to be addressed should include a list of maintenance needs, electrical repairs and work in the police department, additional work space in the police department, garage space for police department squad cars, proper use of the recreation storage building on East Avenue, construction of storage areas in the public works department, temperature-controlled storage for all departments, and better utilization of present storage space. The Committee then discussed the scheduling of open community use ice time at the West Salem Community Shelter. A member of the public recently contacted the Recreation Department because he had been asked to leave the ice rink. The gentleman stated a person from the Hockey Association told him he had to live in this community or belong to the Association in order to use the ice rink. Mr. Lautz referred to the use agreement between the Village and the Hockey Association and Department of Natural Resources requirements that the community shelter is a public facility and needs to remain so. If any changes or policies impair the ability of the public to gain access to or use the facility, the Village will be deemed in violation of the stewardship program. The Hockey Association maintains a website wherein open skate times are listed as Saturdays from 6:00 p.m. to 10:00 p.m. and Sundays from 8:00 p.m. to 10:00 p.m. Weekdays are not listed on the Hockey Association website, but the Recreation Department lists 8:00 a.m. to 3:15 p.m., Monday through Friday as open community skate time. The School District contacts the Hockey Association to schedule ice time for physical education classes. The Committee recommended the Hockey Association's website list all open community skate times and then regularly update its website so the public knows when open skate times are and when the facility is being used by Hockey or other entities. The Recreation Department routinely directs the public to the Hockey Association's website for scheduling inquiries. The Hockey Association does occasionally rent the facility for private parties and informed the Committee that even though the facility is rented for a private party, it does remain open to the public for open skate. The Committee recommended the person who maintains the Hockey Association website

contact Michelle Czerwan to coordinate schedules. On a weekly basis, Mrs. Czerwan will print a copy of the facility schedule and post it at the facility. The Committee also recommended signage be put in the facility stating hockey sticks and pucks are not allowed during open community skate time, and Mrs. Czerwan was directed to order the signage. The Hockey Association agreed to take care of signage regarding the lights.

Motion by Trustee Lautz, seconded by Trustee Koelbl to approve the minutes of the December 28, 2012, Buildings and Grounds Committee meeting. Roll call vote: Unanimous aye.

Motion by Trustee Leicht, seconded by Trustee Koelbl to adjourn the meeting at 7:30 p.m. Approved by voice vote.

Teresa L. Schnitzler, Village Administrator