



# RESOLUTION NO. 8.18

## VILLAGE OF WEST SALEM

### FEE SCHEDULE

The Village Board of the Village of West Salem does hereby establish the following Schedule of Fees:

**Abandoned and Junked Vehicles or Appliances:**

Abandoned Vehicle Impoundment Fee	Actual Cost and Administrative Fees
Abandoned Vehicle	\$ 25.00 Per Day
Junked Vehicle	\$ 100.00 - 500.00 Per Day
Removal of junked vehicle or appliance	Actual Cost and Administrative Fees
Interference with Removal/Disposal	\$ 100.00 - 500.00

**Administrative Fee:**

A fee equal to the cost of any legal, administrative, engineering, actual costs, contractors, or fiscal work which may be undertaken by the Village.

**Adult-Oriented Establishments:**

License Fee	\$ 500.00	Annual
Renewal Fee	\$ 100.00	Annual
Late Fee:	\$ 25.00	Each

**Alcohol License Fees:**

Temporary Operator	\$ 10.00	Each
Provisional Operator	\$ 5.00	Each
Operator	\$ 15.00	Annual
"Class A" Liquor	\$ 350.00	Annual
Class "A" Beer	\$ 100.00	Annual
"Class B" Liquor	\$ 350.00	Annual
Class "B" Beer	\$ 100.00	Annual
Class "C" Liquor	\$ 100.00	Annual
Class "D" Liquor	\$ 10.00	Annual
Wholesaler's Fermented Malt Beverage	\$ 10.00	Annual
Temporary Class "B" Beer (Special Event, Picnic)	\$ 10.00	Per Event
Outdoor Alcohol Beverage Garden Permit	\$ 300.00	Each
"Reserve Class B" Liquor	\$ 10,000.00	Each
Publication Fee	\$ 20.00	Annual
Late Fee	\$ 25.00	Per License
Background Check	\$ 7.00	Per License

**Animal Control:**

Unneutered Male Dog License	\$ 23.00	Annual
Unspayed Female Dog License	\$ 23.00	Annual
Neutered Male Dog License	\$ 12.00	Annual
Spayed Female Dog License	\$ 12.00	Annual
Permit to Exceed Pet Limit	\$ 25.00	Initial
Animal Control Penalty	\$ 25.00 - 250.00	Per Dog
Rabies Vaccination Required Penalty	\$ 10.00 - 25.00	Per Dog

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**Amusements:**

Amusement Devices (See Coin Machines)  
Parades, Special Events (See Public Amusements)

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**Antenna Fee:**

None Stated in Chapter 3.14(C)

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**Annexations:**

A fee equal to the cost of any legal, engineering, administrative, or fiscal work which may be undertaken by the Village.

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**Assessment Payment Schedule (Special):**

If Special Assessments Exceed \$400, maximum terms are as follows:

\$400.00 or less	Paid by December 1 (same year)
\$401.00 to \$799.00	Paid over two (2) years
\$800.00 to \$1,499.00	Paid over three (3) years
\$1,500.00 to \$2,999.00	Paid over four (4) years
\$3,000.00 and over	Paid over five (5) years
Administrative Fees	7.5%
Interest	1.5% in excess of the then 1-year C.D. rate of the official Village bank

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**Bicycles:**

License Fee	\$	1.00	Per Bike
Operating Rules Violation	\$	10.00	
Riding on Sidewalks Violation	\$	10.00	
Stunt or Trick Riding Violation	\$	10.00	
Unreasonable Speed Violation	\$	10.00	
Towing Person Violation	\$	10.00	
Carrying Extra Passenger Violation	\$	10.00	

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**Billiards Fee:**

(See Coin Machines)

Penalties \$ 5.00 - 25.00 Per Table

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**Board of Appeals:**

Building Permit Appeal Application Fee \$ 100.00 Per Appeal

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**Boulevard/Driveway Opening Permit:**

Opening Permit	\$	25.00	Each
	\$	5.00	Replacement
Boulevard Variance Permit	\$	100.00	Initial
	\$	5.00	Annual renewal

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**Building Permit Fees** (Fees are in addition to any Department of Commerce Permit Fees):

Residential Early Start	\$	66.00	Each
New Residential (includes garage, decks & basements)	\$	.23 per sq. ft (min. \$660.00)	
Manufactured & HUD Dwellings	\$	330.00 + \$0.23/sq. ft for attached	
		Garage and decks	
State Seal (at State cost plus \$2 admin. Fee)	\$	35.00	Each
Residential Additions	\$	.23 per sq. ft (min. \$165.00)	

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**Building Permit Fees (cont'd)**

Residential Remodels and Alterations	\$	.23 per sq. ft. (min. \$110.00)	
Electrical only (including Service Upgrade)	\$	99.00	Each
Plumbing only	\$	88.00	Each
HVAC only	\$	88.00	Each
Detached Garage (larger than 100 sq. ft)	\$	88.00	Each
Decks	\$	.55 per sq. ft (min. \$110.00)	
New 1 & 2-Family Erosion Control	\$	88.00	Each
Residential Additions Erosion Control	\$	55.00	Each
Raze and Demolition Permit	\$	55.00	Each
Preliminary Inspection for Relocation of Structure	\$	275.00	Each
Commercial Early Start	\$	165.00	Each
Commercial New Construction & Additions:			
Multi-Family (3-family or more)	\$	.13 per sq. ft. (min. \$82.50)	
Minimum Commercial Plumbing & HVAC Fee	\$	88.00	Each
Minimum Commercial Electrical Fee	\$	132.00	Each
Commercial Remodel (mechanicals as needed)	\$	.09 per sq. ft (min. \$88.00)	
Commercial New Construction-Additions-Remodel for			
Storage Bldgs. Or Shell Bldgs. (mechanicals as needed)	\$	.08 per sq. ft. (min. \$88.00)	
Commercial Erosion Control	\$	165.00 for the first	
		Acre & \$55.00/acre thereafter	
Administrative Permits (Sheds 100 sq. ft. or less, Fences, Signs)	\$	38.50	Each
Failure to comply	\$	10.00 - 100.00	
Variance Application (Board of Appeals)	\$	100.00	Per Appeal
Shoreland/Wetland Zoning Permit (County fee)			
Permit Violations	\$		4 times Permit Amount

See also **Water Supply Impact Fee and Reserve Capacity Sewer Charge**

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**Cable and Video Television Franchise Fee:** 5% of gross receipts

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**Capital Improvement for Park Development (See Development Fees)**

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**Cell Towers (See Telecommunications Structures and Towers)**

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**Certified Survey Map Review (See Development Fees)**

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**Cigarette License:** \$ 50.00 Annual

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**Code of Ethics Violation Penalty:** \$ 100.00 - 1,000.00 Each

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**Coin Machines, Juke Box/Pinball Machines:**

License Fee	\$	10.00	Annual
Penalty	\$	5.00 - 50.00	Per Machine

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**Conditional Use Permit:** \$ 100.00 Each  
Plus Administrative, Eng & Atty Fees

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**Credit Card Convenience Fee** 3% of payment amount (card present)  
4.5% of payment amount (no card)

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<b>Dance License:</b>			
Fee	\$	5.00	Annual
Penalty	\$	10.00 - 50.00	Each

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**Delinquent Personal Property Tax Interest Rate:** 1.5% per month until paid

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**Development Fees:**

Preliminary Plat Review	\$	25.00 plus \$2 for each lot or parcel	
Final Plat Review	\$	25.00 plus \$2 for each lot or parcel	
Plat Reapplication Fee	\$	15.00	
Capital Improvement for Park Development (w/land dedication)	\$	345.00	Per Dwelling
Public Park Site Fee	\$	839.00	Per Dwelling
Park Fees for Annexed Lands	\$	839.00	Per Dwelling
Park Fees for Commercially Developed Lands		\$300.00 plus \$25 per acre	
Public Improvement Inspection Fees (utilities, streets)		Actual Cost and Administrative Fees	
Engineering Fees		Actual Cost and Administrative Fees	
Administrative Fees		Actual Cost and Administrative Fees	
Development and Subdivision Penalties	\$	25.00 - 200.00	
Certified Survey Map Review	\$	100.00	Per Lot
Resubmittal of Certified Survey Map for Review	\$	50.00	Per Lot

Development fees are in addition to Administrative Fees

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**Direct Seller's Permit (See Transient Merchant)**

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<b>Dog Park Permit</b>	\$	12.00	Per Year
	\$	5.00	for 2 <sup>nd</sup> Dog

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<b>Discrimination in Housing Penalty</b>	\$	10.00 - \$200.00	Each
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**Driveway Permit (See Boulevard Opening Permit)**

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<b>Dumpster Permit:</b>	\$	10.00	Per Unit
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**Elections (special for non-municipal purposes)** Actual Cost and Administrative Fees

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**Engineering Fees (See Development Fees)**

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<b>Fascimile Service:</b>	\$	1.00	Per Page
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<b>Flood Plain Penalties</b>	\$	10.00 - 50.00	Each
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<b>Gas Installation Permit</b>	\$	10.00	Annual
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<b>Gasoline Station Permit Fee</b>	\$	10.00	Each
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<b>Gas Safety License Fee</b>	\$	10.00	Annual
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**Grass, Leaves, and Noxious Weeds:**

Grass and Weed Cutting	\$	100.00/hr. – Minimum	
Blowing or Placing Grass and/or Leaves in Right-of-Ways	\$	10.00 -	200.00 Each Offense

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**Historic Preservation Penalties**

\$ 20.00 - 500.00

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**Hotel/Motel Room Tax:**

Tax Imposed	3%-of gross receipts		
Administration Fee	5% of tax imposed		
Permit Fee	\$	10.00	Annual
Renewal Fee	\$	5.00	Annual
Failure to File Return	10% of tax required to be paid		
Unpaid Room Tax Interest	18% per annum		
Delinquent Tax Return	\$	10.00	
Negligent and Late Return	25% of tax, exclusive of interest		
Failure to Obtain Permit	\$	1,000.00 plus costs	

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**Insufficient Funds Check (See Return Check Charge)**

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**Juke Box/Pinball Machines (See Coin Machines)**

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**Junked Vehicles (See Abandoned and Junked Vehicles and Appliances)**

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**Library Community Room Use:**

Room Rental	\$	25.00	Per Use
Refundable Security Deposit	\$	20.00	Per Use

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**Mobile Home Parks:**

License fee	\$	5.00	Per Space
Delinquent Payment of Monthly Fees			Interest as applied to taxes

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**NSF Check Charge (See Return Check Charge)**

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**Parking:**

Removal of Parking Signs in Violation of Ordinance	Actual Cost and Administrative Fees		
Removal Violating Vehicles	Actual Cost and Administrative Fees		
Alternate Side Parking	\$	15.00	Per Day
Cul de sac Parking	\$	15.00	Per Day
Overtime Parking	\$	15.00	Per Day
Abandoned Vehicle	\$	25.00	Per Day
Alley Parking	\$	15.00	Per Day
Parking in Loading Zone/Fire Lane Parking	\$	15.00	Per Day
Handicapped Parking	\$	50.00	Per Day
Fire Hydrant Zone	\$	50.00	Per Day
Parking in School Zone	\$	15.00	Per Day
Blocking sidewalk/blocking alley	\$	15.00	Per Day
Time Restrictions	\$	15.00	Per Day
No Parking Zone	\$	15.00	Per Day

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**Park Shelter and Park Use Fees:**

Shelter Rental	\$	50.00	Per Day
Refundable Deposit	\$	50.00	Per Renter
Lion's Shelter Light Charge	\$	10.00	Per Renter
Lion's Shelter Rolldown Doors (with Village Administrator approval) (Plus \$1,200 Security Deposit. If reserved for more than one day With No Rolldown Door Movement, charge is \$50 per day)	\$	250.00	Per Day
Lion's Shelter Rolldown Doors adjusted more than once per day	\$	100.00	Per Visit
Unauthorized Use of Lion's Shelter Rolldown Doors (plus Forfeit of Security deposit)	\$	200.00	
Ballfield Rental (Adult Leagues-per day)	\$	50.00	Per Field
Ballfield Rental (Monday thru Thursday-per day)	\$	50.00	Per Field
Ballfield Rental (Friday thru Sunday-per day)	\$	100.00	Per Field
Ballfield Rental (Weekend Tournament-all 3 fields)	\$	500.00	Weekend
Concession Stand (additional with rental when available)	\$	50.00	Per Day

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**Photocopy Fees:** \$ .25 Per Copy

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**Police Department Charges:**

Accident Report	\$	.25	Per Page
Photocopy Charges	\$	.25	Per Copy

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**Property Maintenance Violations per Ord. 2.01(F)** \$ 100.00 to \$500.00 Per Day  
(Plus Actual Costs & Administrative Fees)

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**Public Amusement:**

Annual License Fee	\$	500.00	Annual
Daily License	\$	50.00	Per Event
Bond	\$	1,000.00	Per Event
Extra Ordinary Fees		Actual Cost and Administrative Fees	

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**Public Passenger Vehicles (also see Taxicabs)**

License Fee	\$	350.00	Annual
Each Additional Vehicle Operated	\$	100.00	Annual
Vehicle Operator	\$	100.00	Each

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**Public Works Charges:**

Labor (per person)	\$	40.00	Per Hour
Equipment Charges	\$	40.00 - 100.00	Per Hour
		Depending on Equipment Used	
Any and all supplies, property, etc. used for repairs/damages		Actual Cost and Administrative Fees	

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**Reserve Capacity Sewer Charge** \$ 0.00

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**Return Check Charge:** \$ 35.00 Per Check

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**Sewer Accidental Discharge Penalty:** \$ 500.00 If Reported  
\$ 1,500.00 If Not Reported  
Plus Actual Costs Incurred by Village

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**Sidewalk Permits**

Installation	\$	25.00	Each
Repair and replacement	\$	5.00	Each
Village Installed or Repaired			Actual Cost and Administrative Fees

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**Sign Permit (See Building Permits)**

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<b>Snow and Ice Removal:</b>	\$	50.00 + \$1 per foot cleared	
Blowing or Placing Snow/Ice in Right-of-Ways	\$	20.00 - 500.00	Each Offense

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**Snowmobiles:**

Operator's Permit	\$	0.00	Annual
Parking/Highway Fees			Same as Motor Vehicle Fines

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<b>Stormwater Management Permit Fee</b>	\$	250.00	Each
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<b>Street Privilege Permit (Trailer):</b>	\$	100.00	90 Days
	\$	75.00 for additional	
		90-day Permit by same owner and/or	
		company	
	\$	30.00	7 Days
	\$	2.00	
			Each day after the initial 7 days

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<b>Street and Sidewalk Excavation (Street Opening Permit):</b>	\$	50.00	Each Site
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**Taxicabs**

License Fee	\$	350.00	Annual
Each Additional Vehicle Operated	\$	100.00	Annual
Vehicle Operator	\$	100.00	Each

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**Telecommunications Structures and Towers (Cell Towers):**

Conditional Use Permit Fee	\$	1,000.00	Each
Annual Report Fee	\$	250.00	Annual
Plus fees equal to the cost of any legal, administrative, engineer, or fiscal work which may be undertaken by the Village.			

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**Tobacco License (See Cigarette License)**

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**Transient Merchant:**

Registration Fee	\$	25.00	Each
Penalty	\$	10.00 - 1,000.00	

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**Trees**

Planting or Transplanting	\$	5.00	Each Tree
Removal	\$	5.00	Each Tree
Unlawful Planting or Removal			Actual Cost and Administrative Fees

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**Vacate Street or Alley**Actual Cost and Administrative Fees

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**Water Supply Impact Fee:**

5/8" Meter	\$	1,376.00	Each
3/4" Meter	\$	1,376.00	Each
1" Meter	\$	2,298.00	Each
1 1/2" Meter	\$	4,582.00	Each
2" Meter	\$	7,334.00	Each
3" Meter	\$	14,681.00	Each
4" Meter	\$	22,937.00	Each

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**Weed Cutting:**\$ 100.00/hr. – Minimum

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**Zoning Amendment Petition (Rezoning):**\$ 100.00 Each  
Plus Administrative Fees

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