



West Salem Police Department
West Salem Public Works Department
West Salem Parks & Recreation Department
West Salem Municipal Utilities

175 South Leonard Street, West Salem, WI 54669

Village of West Salem

A reminder that all dog licenses expire annually the end of December. The Village licenses dogs but not cats, although both dogs and cats must maintain current rabies vaccinations. You may purchase your 2018 dog licenses at the Village Administration Office beginning late November. The license amount has not yet been set by La Crosse County.

To avoid problems with animal control in the Village, please keep all dogs, cats and other animals under owner restraint.

The Village is fortunate to have the Caryn Modawell Memorial Dog Park at 950 East Tilson Street. The cost of an annual permit is \$12.00 for the first dog and each additional permit is \$5.00. Dog Park Permits are available at the Village Administration Office. There is also a box at the dog park for drop-in visitors to contribute.



VILLAGE OF WEST SALEM

ORDINANCE 5.04(J)

The owner of each and every lot, whether the lot has a building upon it or not, which lot adjoins any street on any side of the lot, shall clean any sidewalk within the street right-of-way, which sidewalk adjoins such lot, of snow or ice to the width of such sidewalk. This must be accomplished within twenty-four (24) hours after the snow ceases to fall or within twenty-four (24) hours of the formation of ice, and cause the same to be kept clear from snow and ice, provided that in case the snow shall continue to fall for some time, it shall be removed as soon as practicable after it has ceased to fall and provided that when the ice formed upon any sidewalk so that it cannot be immediately removed, the person herein referred to shall keep the ice sprinkled with salt, an ice melt product, or sand. No person in the course of removing snow or ice from any private property shall cause or permit the snow or ice to be placed or left upon any public way, including any public sidewalk or roadway.

Failure to remove snow and ice from any sidewalk is subject to the provision set forth in Code of Ordinance Section 5.04(L).

SNOW/ICE REMOVAL NOTICE

This is your yearly notice for Removal of Snow/Ice from your sidewalk for the upcoming winter season. No other notices will be sent. If the Village finds that you are not in compliance with this Ordinance, you will be charged for removal each time snow or ice is removed from the sidewalk by Village employees. Thank you for your cooperation.



**FALL/
WINTER
2017-2018**



PUBLIC WORKS DEPARTMENT

REMINDERS FOR FALL & WINTER SERVICES

- ◆ Fire Hydrant Flushing will take place the week of September 18—22 2017. During this time, you may notice rusty or discolored water. This is only temporary.
- ◆ Tree limb & brush pickups are the 1st & 3rd Tuesdays through October. At other times you may utilize the drop-off site at 850 West Avenue N.
- ◆ Just a reminder that Village Ordinance 2.05(B) states “it shall be unlawful to rake, place, or mow fallen tree leaves or grass clippings on the pavement or into the gutter of any public street.” Please refrain from dumping yard waste in your neighborhood ditches. Leaves and grass clippings can be mulched into your lawn, or taken to the Village’s drop-off site at 850 West Avenue N.



◆ **These sites are offered for Village Residents ONLY.**

Yard Waste Site	
Acceptable	Not Acceptable
Grass/leaves	Ashes
Garden waste	Nails
Sod/dirt	Wood/lumber
Wood Chips	Rocks/bricks
Stump grindings	Garbage bags

Tree Limbs & Brush Site	
Acceptable	Not Acceptable
Limbs	Stumps
Branches	Roots
Brush	Root balls

Wood Chips
Free chips for Village Residents
Do NOT place anything in this pile

Compost
Free compost for Village Residents
Do NOT place anything in this pile

- ◆ **Outdoor Burning Restricted** 2.01(C)(1) - No person shall ignite or maintain an outdoor fire either in a container or open fire within the Village limits without permission from the West Salem Volunteer Fire Department Fire Chief and notification to the Village Administrator and Emergency Dispatch Center. This Ordinance shall not apply, however, to a fire in an outdoor fireplace or fire pit or a charcoal or gas fire in an appropriate containing appliance.
- ◆ We are noticing more and more that residents are placing their unwanted items at the curb for disposal. The Village does not offer large article or appliance pick up and disposal service. Please utilize the yellow pages for “garbage haulers” or “dumpsters” to dispose of your items, or you may haul them yourself to the La Crosse County Landfill.
- ◆ **Alternate Side Street Parking begins on Tuesday, November 1st, and continues through Saturday, April 1, 2018.** Between 1:00 AM and 6:00 AM, all vehicles shall be parked only on even-numbered sides of streets on those nights with an even calendar date, and on odd-numbered sides of streets on those nights with an odd calendar date. **Also, between 1:00 AM and 6:00 AM, no vehicles shall be parked within the circular turn-around portion of any cul-de-sac.**

WEST SALEM POLICE DEPARTMENT REMINDERS



Use our West Salem Police Department website to find answers to many of your questions, including hours, parking ticket payment options, license plate renewal services, and useful forms. Please visit our site at westsalempolice.org to find out more. You can also "Like" us on Facebook to receive updates and other information.

Just a reminder that scams are continually being reported to law enforcement agencies. You should never have to pay money to get money. When at a gas station, rather than using your debit card, which requires a PIN number, use it as a credit card.

The Village is proposing a change in Ordinance 6.05(C) which would allow motor homes, towable campers, and recreational trailers that are not attached to a vehicle to be parked on a street for no more than 48 hours in a seven-day period. When alternate side parking is in effect, these types of trailers would not be allowed parked, unattached to a vehicle.

The West Salem Police Department has a permanent prescription drug drop-off box in Village Hall for residents to utilize for disposal of "**prescription medication, pills, and patches only**". The drop box allows residents to get rid of their **prescription medications** anonymously during business hours. Over-the-counter medications, inhalers, liquids, vitamins, supplements, creams, lotions, and needles-syringes, should **not** be put in this box.



Park & Rec. Hours

Monday 9 a.m.—5 p.m.

Tuesday 9 a.m.—3 p.m.

Wednesday 9 a.m.—3 p.m.

Thursday 9 a.m.—5 p.m.

Friday 9 a.m.—Noon

WEST SALEM PARKS & RECREATION DEPARTMENT

(OFFICE IS LOCATED ON THE 2ND FLOOR OF VILLAGE HALL)

The Fall/Winter Parks & Rec brochure is available at the Parks & Rec Office in Village Hall, at the Library, and in school offices. Check us out online at www.westsalemwi.com or find us on Facebook.

Community Trick-or-Treating will be on Tuesday, October 31st, between 3:00 & 5:00 PM at downtown businesses, and from 4:00—6:00 PM at the Village Park. This is a unique way to enjoy Halloween in a safe environment. Costumed children 12 and under may trick-or-treat outdoors by going between downtown businesses and booths set up in Village Park to get their bag filled with goodies. This event is co-sponsored with the West Salem Business Association. Village-wide trick-or-treating is from 4:00—8:00 PM.



Park Shelter Reservations. Our Village Park Shelter and the Lion's Shelter are in great demand for special events. Beginning Tuesday, January 2, 2018, the Village Administration Office will be accepting shelter reservations over the phone and in person for the coming year. The fee will remain at \$50 per day and is payable within ten (10) days to hold the shelter reservation. If payment is not received in that time frame, the shelter is again released for the next applicant. You are now able to view the "Park Shelter Reservation Calendar" on the Village website www.westsalemwi.com. You can check dates of availability prior to contacting us. The Shelter Reservation Form is also on the website for you to print, complete and return with your payment. Prior to your reserved use you will still need to stop in the Village Administration Office to pay the \$50 security deposit and pick up the key. The security deposit insures the key is returned and no damage has occurred to the shelter.



Village of West Salem
175 Leonard Street S.
West Salem, WI 54669

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The Village of West Salem Offices will observe the following holidays:

Thursday & Friday, **November 23rd & 24th**
Monday & Tuesday, **December 25th & 26th**
Monday, **January 1st**
Friday, **March 30th**

Local Postal Customer

WEST SALEM VILLAGE CONTACT INFO

HOURS: 8:00 a.m.—4:45 p.m.

PHONE: (608) 786-1858; FAX: (608) 786-1988

WEBSITE: www.westsalemwi.com

- Dennis Manthei, Village President — dmanthei@westsalemwi.com
- Teresa Schnitzler, Village Administrator — tschnitzler@westsalemwi.com
- Carrie Cooper, Deputy Clerk — cacooper@westsalemwi.com
- Scott Halbrucker, Director of Public Works — PHONE: (608) 786-2850; EMERGENCY: (608) 792-3395
publicworks@westsalemwi.com
- Charles Ashbeck, Chief of Police — PHONE: (608) 786-0407; EMERGENCY: 911
cashbeck@westsalempolice.org
- Tony DeGaetano, Director of Parks & Rec — PHONE: (608) 786-0222;
tdegaetano@westsalemwi.com
- Randy Sullivan, Building Inspector — PHONE: (608) 487-1514

The Village of West Salem Board of Trustees meet each month on the 1st and 3rd Tuesdays, at 7:00 p.m. in the Community Center Meeting Room.

There is a drop-box on the Elm Street side of Village Hall for all Departments. Items such as utility payments, parking tickets, and parks & rec. registrations can be put in the drop-box after hours.